

Consultant - Job Specification

The Sport, Leisure and Culture Consultancy Ltd

Haywards Heath, West Sussex / Flexible

Salary - £25k - £30k Plus 5% Pension Contribution (after 3 months) and company bonus scheme, 25 days paid leave plus bank holidays.

(Full Time)

Closing date: 31 March 2019

Introduction

As part of The Sport, Leisure and Culture Consultancy's (SLC's) plan for growth, we're looking to further develop our Consulting team. Our vision is:

'Communities leading active and healthy lives through sustainable facilities, services and partnerships.'

To achieve this, we need to bring some more exceptional people on board, who can help shape the future development of the company.

This role will play a key research and support function to the consulting team and play a key role in delivering our projects including:

- Sport and Physical Activity Strategies
- Leisure Investment Strategies
- Feasibility Studies
- Masterplanning Support
- Management Options Appraisals
- Leisure management partnering and procurement
- Business cases.

You will be working with councils in major cities and towns across the UK along with national agencies.

This role provides an opportunity for an experienced Analyst or Research Consultant (or similar) looking to take on more responsibility for project delivery and is an ideal opportunity for an existing Consultant to further develop within the sector's leading consultancy firm. It will also be of interest to sport, leisure and physical activity professionals looking to develop a new career in consultancy within a high performing team.

Working alongside the SLC team, we'll help you play to your strengths and support you developing new skills and competencies to support your ongoing development.

Job Description

You will be responsible for coordination and delivery of our *SLC Insight* suite of services including:

- Market analysis

- Business planning
- Geographic information systems (GIS) services
- Community and stakeholder consultation.

You will also lead key workstreams within projects and interface with our clients and their stakeholders.

Essential requirements:

- Degree or equivalent professional qualifications
- Minimum of 2 years' relevant work experience in sport, leisure and / or culture in terms of consulting, operations, planning, research or development
- Ability to contribute to sections of reports, bids and presentations
- Ability to identify trends and key messages in wide range of data to support projects
- High levels of literacy and numeracy
- Strong interpersonal skills
- An engaging style of communication with the ability to work effectively with groups and individuals
- Able to remain calm and effective in all situations
- Highly competent with Microsoft Word, Excel and Powerpoint.

Desirable requirements:

- Up to 5 years' experience within a specialist business field and/or within a defined sector within sport, leisure or culture
- Experience of working with Sport England's Active Places Power, the Sports Facilities Calculator and Facilities Planning Model
- GIS mapping and analysis
- Business modelling (MS Excel)
- Development of market research solutions
- Website editing and management
- Social media marketing experience
- Presentation skills.

Organisation fit:

- Confident and engaging communicator
- Clarity of thought with an inclusive style of working with and alongside others
- A demonstrated commitment to personal and professional development
- Self-motivated with a commitment to quality
- Flexible and responsive.

SLC is an equal opportunities employer.

Apply now:

Write us a compelling 'why me' letter and attach your CV to info@slc.uk.com