

Senior Consultant - Job Specification

The Sport, Leisure and Culture Consultancy Ltd

Haywards Heath, West Sussex / Flexible

Salary - £30k - £35k Plus 5% Pension Contribution (after 3 months) and company bonus scheme, 25 days paid leave plus bank holidays.

(Full Time)

Closing date: 31 March 2019

Introduction

As part of The Sport, Leisure and Culture Consultancy's (SLC's) plan for growth, we're looking to further develop our Consulting team. Our vision is:

'Communities leading active and healthy lives through sustainable facilities, services and partnerships.'

To achieve this, we need to bring some more exceptional people on board, who can help shape the future development of the company.

This role will play a key research and support function to the consulting team and play a key role in delivering our projects including:

- Sport and Physical Activity Strategies
- Leisure Investment Strategies
- Feasibility Studies
- Masterplanning Support
- Management Options Appraisals
- Leisure management partnering and procurement
- Business cases.

You will be working with councils in major cities and towns across the UK along with national agencies.

This role provides an ideal opportunity for an experienced Analyst or Consultant looking to take on more responsibility for leading key workstreams within projects and interfacing with clients and stakeholders in a Senior Consultant role. It also provides an opportunity for sport, leisure and physical activity professionals looking to develop a new career in consultancy within a high performing team.

Working alongside the SLC team, we'll help you play to your strengths and support you developing new skills and competencies to support your ongoing development.

Job Description

You will be responsible for supporting and leading key workstreams within consultancy projects and undertaking the following type of work.

- Market analysis
- Business planning

- Business analysis
- Procurement support
- Geographic information systems (GIS) services
- Community and stakeholder consultation
- Research.

You will also lead key workstreams within projects and interface with our clients and their stakeholders.

Essential requirements:

- Degree or equivalent professional qualifications
- Minimum of 3 years' relevant work experience either in sport, leisure and / or culture in terms of consulting, operations, planning, research or development
- Ability to write reports, bids and presentations
- Ability to identify trends and key messages in wide range of data to support projects
- Ability to plan the appropriate resources required to deliver defined solutions
- High levels of literacy and numeracy
- Strong interpersonal skills
- An engaging style of communication with the ability to work effectively with groups and individuals
- Completer / finisher with high levels of written accuracy
- Able to remain calm and effective in all situations
- Highly competent with Microsoft Word, Excel and Powerpoint
- Demonstrates a flexible approach to work commitments with the ability to travel across the UK and spend occasional periods away from home.

Desirable requirements:

- Up to 5 years' experience within a specialist field or within a defined sector within sport, physical activity and / or leisure
- Specialist expertise in a defined area of sport and leisure consulting - e.g. sports development, facility management / development, business planning etc.
- GIS mapping and analysis
- Business analysis
- Funding bid writing
- Project management
- Business modelling (MS Excel)
- Development of market research solutions.

Organisation fit:

- Confident and engaging communicator
- Clarity of thought with an inclusive style of working with and alongside others
- A demonstrated commitment to personal and professional development
- Personally vouches for all we deliver to clients
- A commitment to buy into and drive the business to achieve the aims
- Self-motivated with commitment to quality.

SLC is an equal opportunities employer.

Apply now:

Write us a compelling 'why me' letter and attach your CV to info@slc.uk.com